

**TO: Parents of Day Care Children**  
**RE: Easter Break 2021**

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# All parents

of children enrolled in day care **need to complete** the following information and return this form to the Sonshine office **no later than Thursday, March 25<sup>th</sup>**. The entire school is closed on April 1<sup>st</sup> & 2<sup>nd</sup> for Holy Thursday and Good Friday. March 29<sup>th</sup>-31<sup>st</sup> & April 5<sup>th</sup> the Day Care will be opened for those needing care and returning this form by email or hard copy. If you notify us by returning this form that you do **not** need care, you will **not** be billed for March 29-31 & April 5<sup>th</sup>. You will be billed for the for 1<sup>st</sup> & 2<sup>nd</sup> for Holy Thursday and Good Friday which are teacher paid holidays.

My child (please list name) \_\_\_\_\_

\_\_\_\_\_ **will not be attending** during Easter break.

If you select this option you will **not** be charged for March 29<sup>th</sup>-31<sup>st</sup> or April 5<sup>th</sup>. You will be charged for April 1<sup>st</sup>, Holy Thursday, and April 2<sup>nd</sup> Good Friday which are teacher paid holidays.

\_\_\_\_\_ **will be attending** on the following days, during the following hours (please note that these hours should fall within your previously scheduled times). You will be charged for April 1<sup>st</sup>, Holy Thursday, and April 2<sup>nd</sup>, Good Friday which are teacher paid holidays. Please circle the days needed

**Monday, March 29<sup>th</sup>** hours needed \_\_\_\_\_

**Tuesday, March 30<sup>th</sup>** hours needed \_\_\_\_\_

**Wednesday, March 31<sup>st</sup>** hours needed \_\_\_\_\_

**Monday, April 5<sup>th</sup>** hours needed \_\_\_\_\_

Thank you for your prompt response as this will help us to ensure adequate coverage. Please be aware if there is only 1 or two children we will not open so plan accordingly. We will let you know as soon as numbers are in.