

## Sonshine Community Nursery & Day Care

### **A. Reopening Plan 2020-2021**

- **All staff - Health questionnaire required & temperature check daily**
- **Face coverings will be required for all staff and readily available if they should happen to need one**
- **Limit adult person-to-person contact entering our facility with the exception of financial transactions/disputes**
- **To reduce the person-to-person contact entering our building we will be implementing **Automatic Debit Payments** for Nursery and Day Care Tuition Payments**
- **Temperature check will be administered if Parent must enter and cannot enter without face covering**
- **Parents will exit through a different door if they must enter our facility**
- **Appropriate arrows will be placed on the floor as to the flow of any foot traffic and proper physical distancing.**

### **B. Arrival Protocols**

- **Parents will drop-off their child at the front entrance of the church**
- **Staff will be at the door to receive their child as well as administer temperature check of each child upon arrival**
- **Pre-school children are not required to wear a face covering as per our local & state government reopening protocols**
- **Students will wear face covering as per parent instruction**
- **Once the child is received, they will be escorted to their classroom**

### **C. Classroom Protocols**

- **Class size is limited to 15 per room**
- **Staff will maintain physical distance as much as possible, but not necessary due to face covering.**
- **Each student will have a bin which will contain all their belongs (e.g. toys, clothes, bedding, writing utensils)**
- **All student belongings will be cleaned and disinfected before and after each use**
- **Frequent handwashing and sanitizing will occur throughout the day**

### **D. Classroom Instruction**

- **Classes are limited to 15 children per room**
- **Children will be physically distanced on rug for class lessons**

### **E. Snack/Lunch Time Protocols**

- **Students will sit at table with an empty seat in between each student**
- **Barriers will be used if we are unable to appropriately seat children 6 ft. apart.**
- **Hand washing will be done before and after snack and lunch**
- **All tables/chairs will be cleaned and disinfected before and after each use**

### **F. Playground Protocols**

- **All playground equipment will be disinfected before & after use**
- **All handles and knobs will be disinfected**

### **G. Nap time Protocols**

- **Each child will be provided with their own cot**
- **Sheets and blankets will be provided**
- **Cots will be sanitized before and after each use**
- **Sheets and blankets will be washed after each use**
- **Students will remove face covering during nap time**

### **H. Dismissal Protocols**

- **Parents will buzz in and their child will be brought to them at the entrance of the facility**

### **I. Personal Protective Equipment(PPE)**

- **We will have on hand extra masks**
- **Gloves will be placed in each classroom**
- **Hand sanitizer will be placed in each classroom, entrance and exit points and in our office.**
- **Disinfection Logs will be placed in each classroom**
- **Disinfectant wipes and sprays will be in each classroom and our office**
- **Throughout the day doorknobs, light switches, counter tops, microwave, paintbrushes, bathroom surfaces, tables, chairs, toys, and frequently touched surfaces will be cleaned/disinfected.**

## **J. Communication Plan**

- **Parents will be emailed to notify of any changes in our protocols**
- **Staff will be emailed our Reopening Plan and will be trained on our precautions and policy implementation**
- **Staff will be trained on how to support children's development of good public and individual health behaviors to prevent the spread of COVID-19**
- **All COVID-19 concerns will be handled by the school director/teachers.**
- **Proper signage will be posted inside and outside of the facility to remind individuals to adhere to proper hygiene, social distancing rules, appropriate PPE use, and cleaning and disinfection protocols**

## **K. Screening Protocols**

- **Student or staff that have a temperature of 100 degrees upon arrival will be immediately sent home**
- **Students that are symptomatic during school hours will be immediately separated from other children**
- **Students will be placed in our designated isolation room until parent arrives for dismissal**
- **Parents will be instructed to bring their child to be seen by a health care provider.**
- **Student will be delivered to the parent at the entrance point and not be allowed to enter the facility**
- **Staff that is symptomatic will immediately leave the facility**
- **Parents will be notified of staff or student testing positive for COVID-19**
- **Sonshine Community is responsible to notify the state and local health department to report the case.**

**L. Returning Students & Staff**

- **A 14 day quarantine should be completed before returning to school**
- **Staff & student need to be symptom free for 14 days before they can return to school**
- **A doctors note will be required to return to school stating your child or staff is symptom free**

**M. Air Filtration and Building Systems**

- **We have add an Air Purification/Filtration system to decrease the spread of the COVID-19 virus.**
- **Improve central air filtration to the MERV-13 or the highest compatible with the filter rack, and seal edges of the filter to limit bypass.**

**Parents signature:\_\_\_\_\_**

**Date:\_\_\_\_\_**